

SACRED HEART PARISH CCD PROGRAM RULES

Behavior / Discipline:

We expect appropriate behavior from all our students. Disrespectful and disruptive behavior will not be tolerated. Our policy is:

- Teachers send disruptive students to the office. First-time ... students will be corrected at that level.
- Second-time ... parents will be notified.
- Third-time ... *student will be suspended from the program.*

Attendance:

Regular Attendance is vital to your child's religious education and spiritual growth. Please support our efforts by making sure your child comes to each class.

Late Arrivals are disruptive to the class. Students are expected to arrive ON TIME. (Bell rings at 11:30 am for class.)

- First-time ... students will be warned that they must arrive on time.
- Second-time ... parents will be notified.
- Third-time ... *student will be suspended from the program.*

Early Dismissal for a student requires a note from a parent delivered to the teacher or the office.

Absences are limited to five (5) times in Grades 1-8, especially for the students preparing for the sacrament of First Communion (Grades 1, Delayed Year 1, 2 & Delayed Year 2).

Notify the school office (617-323-2500) on Sunday between 11:45 am and 12:15 pm if your child will not be attending CCD that day.

Drop Off & Pick Up:

Children are to be **DROPPED OFF ON TIME (11:30 am)** at the Sacred Heart School **MAIN ENTRANCE** and **PICKED UP ON TIME (12:30 pm)** from CCD classes at the **REAR ENTRANCE** of the school in the school yard.

Mass Attendance:

All Catholics are required to attend Sunday mass. We expect all children attending CCD to attend mass.

Class Cancellation Due To Weather:

Cancellations due to weather will be broadcast over radio station WBZ 1030 AM and will be announced at the masses.

Questions / Problems:

Please feel free to drop in or call the school office (617-323-2500) Sunday morning between 11:45 am and 12:15 pm. At any other time leave a message at the Rectory (617-325-3322).

SACRED HEART PARISH CCD PROGRAM

RULES OF THUMB FOR A SUCCESSFUL CCD YEAR

1. **QUESTIONS OR PROBLEMS:**

Please feel free to stop in or call the school office Sunday morning between 11:00 am. and 11:45 am. The school number is 617-323-2500. At any other time leave a message at the Rectory (617-325-3322).

2. **MASS ATTENDANCE:**

All children who attend CCD need also to attend Sunday Mass. The Sunday 9:15 am Family Liturgy is the most appropriate mass for the CCD students. We strongly encourage all CCD students and their families to attend the Sunday 9:15 am mass. **CCD students will be taking an active part in a mass each month.**

3. **CCD ATTENDANCE:**

REGULAR ATTENDANCE is vital to your child's religious education and spiritual growth. Please support our efforts by making sure your child comes to class each week and arrives ON TIME. If tardiness appears to be a problem, you will be notified.

EARLY DISMISSAL for a student **requires a note** from a parent.

ABSENCES are limited to five (5) times in Grades 1-8.

Notify the School Office (Tel. # 617-323-2500) on Sunday between 11:00 and 11:30 am if your child will not be attending CCD that day. We do call to check when children are absent if we have not been notified.

4. **DROP OFF & PICK UP:**

Children are to be DROPPED OFF at the Sacred Heart School MAIN ENTRANCE and PICKED UP from CCD classes at the REAR ENTRANCE of the school in the school yard.

5. **HOMEWORK:**

Please show an interest in your child's CCD homework. If they are absent it is their responsibility to complete missed assignments.

6. **DISCIPLINE:**

We expect appropriate behavior from all our students. Disrespectful and disruptive behavior will not be tolerated. Our discipline policy is as follows:

- Teachers send disruptive students to the office.
- First-time offenders will be corrected at that level.
- Second-time offenders' parents will be notified.
- Third-time offenders will be suspended from the program.

7. **CCD REMINDER(S):**

CCD Reminder Newsletters will be distributed to all students the first class each month. This information is also contained in the Sacred Heart Church bulletin.

8. **CANCELLATION OF CLASSES DUE TO WEATHER:**

Cancellations due to weather will be broadcast over radio station WBZ 1030AM and will be announced at the Masses before 10:45 am.